**Issue and Defect Logs**

A log tracking all defects or issues found during development, testing, and operational phases. This includes severity level, impact analysis, resolution steps, and tracking status.

**Template Fields**:

Issue ID

Component (e.g., OSS, CRM, Security)

Severity (Critical, High, Medium, Low)A

Discovery Phase (Testing, UAT, Production)

Status (Open, In Progress, Resolved, Deferred)

Owner

Resolution Date

Tooling: Jira, Azure DevOps, Redmine, or Excel-based tracking